

RIBBLE VALLEY BOROUGH COUNCIL

REPORT TO COMMUNITY SERVICES COMMITTEE

INFORMATION

meeting date: 23 AUGUST 2022
title: CAPITAL MONITORING 2022/23
submitted by: DIRECTOR OF RESOURCES
principal author: ANDREW COOK

1 PURPOSE

1.1 To report the progress on this Committee's 2022/23 capital programme for the period to the end of June 2022.

1.2 Relevance to the Council's ambitions and priorities:

- Community Objectives – none identified.
- Corporate Priorities – to continue to be a well-managed council, providing efficient services based on identified customer need.
- Other considerations – none identified.

2 2022/23 CAPITAL PROGRAMME BACKGROUND

2.1 Fifteen capital schemes for this Committee's original estimate budget, totalling £2,280,500, were approved by the Policy and Finance Committee and Full Council at their meetings in February 2022 and March 2022 respectively. This included fourteen new schemes for 2022/23 and one scheme that had been moved from the 2021/22 capital programme to the 2022/23 capital programme.

2.2 Five capital schemes were not completed by 31 March 2022 and had some unspent budget available at that date. The total unspent budget of £153,240 on those schemes, known as slippage, has been moved into the 2022/23 capital programme budget, after approval by this Committee in May 2022.

2.3 As a result of the above, the total approved budget for this Committee's capital programme of nineteen schemes is £2,433,740. This is shown at Annex 1.

3 CAPITAL MONITORING 2022/23

3.1 The table below summarises this Committee's capital programme budget, expenditure to date and remaining budget, as at the end of June 2022. Annex 1 shows the full capital programme by scheme. Annex 2 shows scheme details, financial information and budget holder comments to date for each scheme.

Original Estimate 2022/23 £	Budget Moved from 2021/22 £	Slippage from 2021/22 £	Additional Approvals 2022/23 £	Total Approved Budget 2022/23 £	Actual Expenditure including commitments as at end of June 2022 £	Remaining Budget as at end of June 2022 £
1,065,500	1,215,000	153,240	0	2,433,740	422,310	2,011,430

3.2 At the end of June 2022 £422,310 had been spent or committed. This is 17.4% of the annual capital programme budget for this Committee.

3.3 Of the nineteen schemes in the capital programme at the end of June 2022:

- one scheme is complete
- sixteen schemes are currently expected to be completed in-year; and
- it is unclear whether two of the schemes will be completed in-year.

3.4 Progress on the schemes with the largest remaining budgets is as follows:

- **Play Area Improvements 2022/23 (£42,223):** This budget is for routine improvement works, based on regular playground checks and/or insurance condition surveys, and any enhanced improvement works required in-year. Work undertaken to date includes surfacing at Kestor Lane play area and new springers at John Smiths play area. Further works will be planned throughout the year and at this stage it is expected that the budget will be spent in-year.
- **Replacement of Refuse Wheelie Bins 2022/23 (£13,000):** Replacement bins covered by the capital budget are to be ordered throughout 2022/23 and the spend covered by the capital scheme budget should be completed in-year.
- **Castle Keep Lime Repointing Works and Repairs (£327,300):** External consultants are being engaged to advise on how to undertake the work required on this scheme, given this is an ancient and listed building. Quotes have been received and the preferred consultants will be selected in the near future. At this stage it is unclear if the main scheme works will be completed in 2022/23.
- **Replacement of Refuse Iveco Tipper (PO60 AYK) (£46,000):** Officers are working up the replacement vehicle specification with some supplier input. Once specified, the replacement vehicle will be ordered. At this stage it is expected that the purchase will be completed in-year.
- **Ribblesdale Pool Filter and Pipework Replacement (£44,000):** The initial scheme plan was for replacement of the pool filter and pipework. Options other than replacement are currently being considered for this scheme, given the cost involved in full replacement and because a capital bid has been put forward to replace Ribblesdale Pool at some point in the future. A report on this is included elsewhere on this meeting's agenda. Subject to the way forward agreed, it is expected that this scheme will be completed in-year.
- **Replacement Football Goals (£16,000):** Quotes are currently being obtained with the aim of the goals being purchased for September 2022.
- **Replacement of High Top Transit Van (PJ63 WUC) (£34,500):** Officers are working up the replacement vehicle specification with some supplier input. Once specified, the replacement vehicle will be ordered. At this stage it is expected that the purchase will be completed in-year.
- **Salthill Depot Garage – Replace Roller Shutter Doors and Rewire Garage (£20,820):** The roller shutter doors have been installed. The rewire specification is being worked up currently, so quotes can be obtained for the work. At this stage it is expected that the rewire work will be completed in-year.
- **Replacement of Pay and Display Machines (£123,800):** The specification of the replacement machines has been worked up based on requirements discussed with the Car Park Working Group. A report on the approach to replacing the machines is included elsewhere on this meeting's agenda. Subject to agreement by members, at this stage it is expected that the scheme will be completed in-year.

- **Clitheroe Town Centre Car Park Scheme (£1,230,000):** A review of the need for additional car parking spaces in Clitheroe has been undertaken and the results have been considered by the Car Park Working Group. A report including a recommendation on the next steps for this scheme is included elsewhere on this meeting's agenda, so at this stage it is unclear if the scheme will be completed in 2022/23.

NOTE - This scheme was included in the capital programme on the basis that a feasibility study is undertaken to prove the need for additional car parking spaces, and that this be reported to Policy and Finance Committee for further consideration before the capital scheme and any associated expenditure can go ahead.

- **Mardale Playing Pitches Drainage (£80,440):** Tenders for this work were expected to be returned by 5 August 2022 and the tender specification requires the work to be completed by the end of September 2022. Officers will provide an update on progress to members at the Committee meeting on 23 August 2022.
- **Play Area Improvements 2021/22 (£17,940):** This budget is for specific improvement schemes at Kestor Lane play area and Clitheroe Castle play area and installation of new equipment at Highfield Road and Highmoor Park play areas. The Kestor Lane improvement scheme is also being part-funded by the Play Area Improvements 2020/21 budget. The works on the Kestor Lane and Clitheroe Castle schemes have been ordered from the appointed contractor and at this stage it is expected that the works will be complete by the end of October 2022.

Initial tender prices received for the works at Highfield Road and Highmoor Park were higher than the £17,940 budget available for these play areas, so a further round of quotes is to be obtained for installation of a revised set of play equipment to match the budget available. At this stage it is expected that these works will still be completed in-year.

- **Edisford Playing Pitches Drainage Works (£15,490):** Further works on the cut off drain are required and these are still to be programmed. The main pitch drainage works will be specified and procured once the cut off drain works are completed and the remaining budget available is confirmed. The remaining sum will likely provide for some drainage works but may not cover drainage works for the full pitch. At this stage it is expected that this scheme will be completed in-year.

4 OTHER ISSUES

- 4.1 With regard to the **Replacement of Refuse Collection Vehicle (PK63 JZP)** scheme, the new refuse collection vehicle being purchased in 2022/23 was initially planned to replace refuse collection vehicle VN12 KYK. However, it will instead replace refuse collection vehicle PK63 JZP, which is in a poor state of repair. Refuse collection vehicle VN12 KYK will now be replaced in 2023/24, which is when refuse collection vehicle PK63 JZP was previously planned to be replaced.
- 4.2 There is a combined overspend of £3,000 on the following two schemes to replace mowers, **Replacement of John Deere Mower 4x4 (PE15 YVK)** and **Replacement of Kubota Mower PN09 KXP**. The overspend is due to inflation price increases for the mowers in 2022/23. Funding for the extra £3,000 budget on these schemes will be identified and reported to this Committee when the revised estimate budget is set in January 2023.

5 CONCLUSION

- 5.1 At the end of June 2022 £422,310 had been spent or committed. This is 17.4% of the annual capital programme budget for this Committee.
- 5.2 Of the nineteen schemes in the capital programme at the end of June 2022, one scheme is complete, sixteen schemes are currently expected to be completed in-year and it is unclear whether two of the schemes will be completed in-year.

SENIOR ACCOUNTANT

DIRECTOR OF RESOURCES

CM4-22/AC/AC
5 August 2022

For further background information please ask for Andrew Cook.
BACKGROUND PAPERS – None

Community Services Committee - Capital Programme 2022/23

Cost Centre	Scheme	Original Estimate 2022/23 £	Budget Moved from 2021/22 £	Slippage from 2021/22 £	Additional Approvals 2022/23 £	Total Approved Budget 2022/23 £	Actual Expenditure including commitments as at end of June 2022 £	Remaining Budget as at end of June 2022 £
PLAYW	Play Area Improvements 2022/23	45,000				45,000	2,777	42,223
REPWB	Replacement of Refuse Wheelie Bins 2022/23	13,000				13,000	0	13,000
CASKP	Castle Keep Lime Repointing Works and Repairs	327,300				327,300	0	327,300
RVAYK	Replacement of Refuse Iveco Tipper (PO60 AYK)	46,000				46,000	0	46,000
HTGMW	Replacement of Hustler Trimstar Mower x 2 (rvbc017 and rvbc018)	14,000				14,000	13,300	700
GVYVK	Replacement of John Deere Mower 4x4 (PE15 YVK)	25,000				25,000	26,500	-1,500
GMKXP	Replacement of Kubota Mower PN09 KXP	25,000				25,000	26,500	-1,500
FLPIP	Ribblesdale Pool Filter and Pipework Replacement	44,000				44,000	0	44,000
FGOAL	Replacement Football Goals	16,000				16,000	0	16,000
RVHXX	Replacement of Refuse Collection Vehicle (PK63 JZP)	246,000				246,000	245,831	169
WVWUC	Replacement of High Top Transit Van PJ63 WUC	34,500				34,500	0	34,500
SDGAR	Salthill Depot Garage - Replace Roller Shutter Doors and Rewire Garage	25,000				25,000	4,180	20,820
PDMAC	Replacement of Pay and Display Machines	123,800				123,800	0	123,800
PDECK	Clitheroe Town Centre Car Park Scheme		1,215,000	15,000		1,230,000	0	1,230,000
MARPD	Mardale Playing Pitches Drainage	80,900				80,900	460	80,440
PLAYV	Play Area Improvements 2021/22			80,600		80,600	62,660	17,940
PLAYU	Play Area Improvements 2020/21			40,000		40,000	40,000	0

Community Services Committee - Capital Programme 2022/23

Cost Centre	Scheme	Original Estimate 2022/23 £	Budget Moved from 2021/22 £	Slippage from 2021/22 £	Additional Approvals 2022/23 £	Total Approved Budget 2022/23 £	Actual Expenditure including commitments as at end of June 2022 £	Remaining Budget as at end of June 2022 £
BGCAF	Refurbishment of Bowling Green Café - Castle Grounds			2,150		2,150	102	2,048
EDPDR	Edisford Playing Pitches Drainage Works			15,490		15,490	0	15,490
Total Community Services Committee		1,065,500	1,215,000	153,240	0	2,433,740	422,310	2,011,430

Community Services Committee – Capital Programme 2022/23

Play Area Improvements 2022/23

Service Area: Ribble Valley Parks

Submitted by: Mark Beveridge

Brief Description of the Scheme:

The Council operates 18 play areas. This budget provides for incremental improvements to these areas each year. In addition, the capital is used to deal with ad hoc equipment replacement which arises annually.

The play areas are well used, any injury arising from their use can result in potential insurance claims. The Council inspects on a monthly basis and the insurers annually. The Council as owner and operator has a duty of care to ensure the play areas are safe and replace, repair or remove worn out or broken equipment.

Without this annual budget the play areas would quickly fall into disrepair and reach a point where equipment would need to be removed and eventually areas would be closed to users.

Revenue Implications:

None – Existing service.

Timescale for Completion:

Within the budget year.

Capital Cost:

	£	Actual Expenditure including commitments as at end of June 2022 £	Remaining Budget as at end of June 2022 £
Total Approved Budget 2022/23	45,000	2,777	42,223
ANTICIPATED TOTAL SCHEME COST	45,000		

Progress – Budget Holder Comments:

June 2022: This budget is for routine improvement works, based on regular playground checks and/or insurance condition surveys, and any enhanced improvement works required in-year. Work undertaken to date includes surfacing at Kestor Lane play area and new springers at John Smiths play area. Further works will be planned throughout the year and at this stage it is expected that the budget will be spent in-year.

Community Services Committee – Capital Programme 2022/23

Replacement of Refuse Wheelie Bins 2022/23

Service Area: Refuse Collection

Submitted by: Adrian Harper

Brief Description of the Scheme:

Although there is an annual revenue budget for replacing bins it is recognised that there will be a need for a more substantial annual capital scheme for replacement of bins due to age and fatigue.

This scheme will cover a selection of bin sizes and colours. The choice of the size of the bins will depend on any possible service changes made each year. There are approximately 27,000 properties receiving a 3 stream waste collection comprising 3 bins.

Revenue Implications:

None.

Timescale for Completion:

Throughout the financial year.

Capital Cost:

	£	Actual Expenditure including commitments as at end of June 2022 £	Remaining Budget as at end of June 2022 £
Total Approved Budget 2022/23	13,000	0	13,000
ANTICIPATED TOTAL SCHEME COST	13,000		

Progress – Budget Holder Comments:

June 2022: Replacement bins covered by the capital budget are to be ordered throughout 2022/23 and the spend covered by the capital scheme budget should be completed in-year.

Community Services Committee – Capital Programme 2022/23

Castle Keep Lime Repointing Works and Repairs

Service Area: Ribble Valley Parks

Submitted by: Adrian Harper

Brief Description of the Scheme:

The Castle Keep is the main landmark of the Ribble Valley, dominating the skyline, and its appearance forms the first impression to all visitors or residents of the borough when visiting the local area. It is essential that this historic landmark is maintained to a high standard to reflect the Council's efforts to continually provide and improve outstanding service to the residents of the borough, to continue attracting tourism to the borough and make sure this historic monument is around for future generations.

The Castle Keep's condition is depreciating each year, due to the prominent location of the building it is exposed to all weather conditions. Historically there has been minor patch repair works but none in recent years and never to the scale that was required.

Following the survey of the Castle Keep it has been noted that the following works are required;

Internal Works:

De-weed walls and treat with weed-killer.

Remove capping from wall tops, reforming a new capping with St Astier Hourdex.

Remove cement pointing from the internal walls.

Repointing with lime mortar.

Replace lower level capping with Hourdex.

Supply and fit new steel stair door (in same style).

Supply and fit steel support brace to main flag pole member.

External Works:

Remove weeds and growths, treating with weed-killer.

Remove cement pointing from the walls and re-pointing with Lime Mortar where affected.

Carefully extract badly repaired stonework and carry out new stone repairs.

Supply and fit 1 new section of anti-climb railing to suit due to bent and broken bars.

Repaint steel guardrails within openings.

Re-set 1 set of 6 number steps by remove, cleaning out and re-bedding.

Lighting:

Replace existing Keep lighting for LED, reducing consumption by 70%.

Revenue Implications:

Replacement of the Castle Keep lighting will reduce electrical consumption at the Castle Keep by 70%.

Timescale for Completion:

April 2022: Listed building consent. Schedule monument consent.

July 2022: Tender and undertake programme of works.

September 2022: Scaffold Design.

Community Services Committee – Capital Programme 2022/23

March 2023: Commencement of works.

September 2023: Completion.

Capital Cost:

	£	Actual Expenditure including commitments as at end of June 2022 £	Remaining Budget as at end of June 2022 £
Total Approved Budget 2022/23	327,300	0	327,300
ANTICIPATED TOTAL SCHEME COST	327,300		

Progress – Budget Holder Comments:

June 2022: External consultants are being engaged to advise on how to undertake the work required on this scheme, given this is an ancient and listed building. Quotes have been received and the preferred consultants will be selected in the near future. At this stage it is unclear if the main scheme works will be completed in 2022/23.

Community Services Committee – Capital Programme 2022/23

Replacement of Refuse Iveco Tipper PO60 AYK

Service Area: Refuse Collection

Submitted by: Adrian Harper

Brief Description of the Scheme:

Scheme to replace the refuse tipper vehicle which will be 12 years old at the time of replacement.

This scheme is for the replacement of the existing vehicle PO60 AYK, which will be at the end of its economic life in 2022. It will be replaced for a like for like model in accordance with the Vehicle and Mobile Plant replacement programme.

Revenue Implications:

None.

Timescale for Completion:

Not known at this time.

Capital Cost:

	£	Actual Expenditure including commitments as at end of June 2022 £	Remaining Budget as at end of June 2022 £
Total Approved Budget 2022/23	46,000	0	46,000
ANTICIPATED TOTAL SCHEME COST	46,000		

Progress – Budget Holder Comments:

June 2022: Officers are working up the replacement vehicle specification with some supplier input. Once specified, the replacement vehicle will be ordered. At this stage it is expected that the purchase will be completed in-year.

Community Services Committee – Capital Programme 2022/23

Replacement of Hustler Trimstar Mower x 2 (rvbc017 and rvbc018)

Service Area: Grounds Maintenance

Submitted by: Mark Beveridge

Brief Description of the Scheme:

These are two pedestrian mowers, purchased in 2015, they have life span of 5-6 years. The machines will be 7 years old when replaced in 2022/23. The machines are used for carrying out grass cutting of small amenity areas where the larger ride on machines will not fit. Even with annual maintenance, including replacement parts as necessary, the machines become more unreliable and require more down time the older they become.

Revenue Implications:

None.

Timescale for Completion:

2022/23.

Capital Cost:

	£	Actual Expenditure including commitments as at end of June 2022 £	Remaining Budget as at end of June 2022 £
Total Approved Budget 2022/23	14,000	13,300	700
ANTICIPATED TOTAL SCHEME COST	13,300		

Progress – Budget Holder Comments:

June 2022: SCHEME COMPLETE. The mowers had been delivered and paid for by May 2022.

Community Services Committee – Capital Programme 2022/23

Replacement of John Deere Mower 4x4 (PE15 YVK)

Service Area: Grounds Maintenance

Submitted by: Mark Beveridge

Brief Description of the Scheme:

This mower is due for replacement in the 2022/23 financial year. It is now planned to replace this mower with a Kubota, because the Kubota has out front cutting decks. The John Deere has the deck under the machine which no longer suits the work we do, because it means staff have to then use a strimmer or pedestrian machine to finish off the grass, because it cannot get into the areas an out-front machine can. The scheme budget has been updated to allow the purchase of a powerful enough 39hp machine which is the nearest equivalent to our existing 38hp machine.

Revenue Implications:

None.

Timescale for Completion:

Within the budget year allocated.

Capital Cost:

	£	Actual Expenditure including commitments as at end of June 2022 £	Remaining Budget as at end of June 2022 £
Total Approved Budget 2022/23	25,000	26,500	-1,500
ANTICIPATED TOTAL SCHEME COST	26,500		

Progress – Budget Holder Comments:

June 2022: The mower has been delivered and the scheme will be complete when payment is made. The £1,500 overspend is due to inflation price increases for the mower in 2022/23. Funding for the extra £1,500 budget will be identified and reported to this Committee when the revised estimate budget is set in January 2023.

Community Services Committee – Capital Programme 2022/23

Replacement of Kubota Mower PN09 KXP

Service Area: Grounds Maintenance

Submitted by: Mark Beveridge

Brief Description of the Scheme:

This mower is due for replacement in the 22/23 financial year in line with the vehicle and plant replacement programme. The scheme budget has been updated to allow the purchase of a powerful enough 39hp machine which is the nearest equivalent to our existing 38hp machine.

Revenue Implications:

None.

Timescale for Completion:

Within the budget year allocated.

Capital Cost:

	£	Actual Expenditure including commitments as at end of June 2022 £	Remaining Budget as at end of June 2022 £
Total Approved Budget 2022/23	25,000	26,500	-1,500
ANTICIPATED TOTAL SCHEME COST	26,500		

Progress – Budget Holder Comments:

June 2022: The mower has been delivered and the scheme will be complete when payment is made. The £1,500 overspend is due to inflation price increases for the mower in 2022/23. Funding for the extra £1,500 budget will be identified and reported to this Committee when the revised estimate budget is set in January 2023.

Community Services Committee – Capital Programme 2022/23

Ribblesdale Pool Filter and Pipework Replacement

Service Area: Ribblesdale Pool

Submitted by: Mark Beveridge

Brief Description of the Scheme:

To replace existing water filters which are heavily corroded and would be replaced with 3 smaller composite filters. The existing original ones are metal and the corrosive nature of the water has left them in a poor state. Although they can be shot blasted and coated, there is no real guarantee available on the length of time this work would give to the filters before they would need to be replaced. The existing pipe work is all cast iron and is in a very poor state of repair, the water supply to the teaching pool for example pushes bits of corroded pipework into the pool on a regular basis which has to be removed and leads to staining of the tiles and grout which were cleaned during the major refurbishment of the changing rooms undertaken in 2016/17.

Revenue Implications:

One-off lost revenue from a 6 week closure, estimate = £50,000.

Timescale for Completion:

It is estimated it would take 6 weeks to carry out the work which would be scheduled for the end of year period - December 2022 and January 2023.

Capital Cost:

	£	Actual Expenditure including commitments as at end of June 2022 £	Remaining Budget as at end of June 2022 £
Total Approved Budget 2022/23	44,000	0	44,000
ANTICIPATED TOTAL SCHEME COST	44,000		

Progress – Budget Holder Comments:

June 2022: The initial scheme plan was for replacement of the pool filter and pipework. Options other than replacement are currently being considered for this scheme, given the cost involved in full replacement and because a capital bid has been put forward to replace Ribblesdale Pool at some point in the future. A report on this is included elsewhere on this meeting's agenda. Subject to the way forward agreed, it is expected that this scheme will be completed in-year.

Community Services Committee – Capital Programme 2022/23

Replacement Football Goals

Service Area: Ribble Valley Parks

Submitted by: Mark Beveridge

Brief Description of the Scheme:

To replace existing football pitch goals with roll away type goals. Some pitches currently do not have these goals and this bid would ensure most Council pitches are provided with them. The state of the goals provides concern because of the instances around the country where failure of the posts has caused injury to members of the public. Also, the provision of roll away type goals means that the pitches are then protected from unauthorised use.

Revenue Implications:

None.

Timescale for Completion:

Goals would be ordered and delivered over the summer period ready for use at the commencement of the football season.

Capital Cost:

	£	Actual Expenditure including commitments as at end of June 2022 £	Remaining Budget as at end of June 2022 £
Total Approved Budget 2022/23	16,000	0	16,000
ANTICIPATED TOTAL SCHEME COST	16,000		

Progress – Budget Holder Comments:

June 2022: Quotes are currently being obtained with the aim of the goals being purchased for September 2022.

Community Services Committee – Capital Programme 2022/23

Replacement of Refuse Collection Vehicle (PK63 JZP)

Service Area: Refuse Collection

Submitted by: Adrian Harper

Brief Description of the Scheme:

This scheme is for the replacement of Refuse Collection Vehicle PK63 JZP. It will be replaced with a like for like model in accordance with the vehicle and plant replacement programme.

Note - The new refuse collection vehicle being purchased in 2022/23 was initially planned to replace refuse collection vehicle VN12 KYK. However, it will instead replace refuse collection vehicle PK63 JZP, which is in a poor state of repair. Refuse collection vehicle VN12 KYK will now be replaced in 2023/24, which is when refuse collection vehicle PK63 JZP was previously planned to be replaced.

Revenue Implications:

None.

Timescale for Completion:

2022/23.

Capital Cost:

	£	Actual Expenditure including commitments as at end of June 2022 £	Remaining Budget as at end of June 2022 £
Total Approved Budget 2022/23	246,000	245,831	169
ANTICIPATED TOTAL SCHEME COST	245,831		

Progress – Budget Holder Comments:

June 2022: The vehicle was delivered in June 2022, but snagging issues raised with the supplier need rectifying before the vehicle is paid for in-year.

Community Services Committee – Capital Programme 2022/23

Replacement of High Top Transit Van PJ63 WUC

Service Area: Vehicle Workshop

Submitted by: Adrian Harper

Brief Description of the Scheme:

This is the replacement of vehicle PJ63 WUC, used by the garage operatives. The vehicle will be 9 years old at the time of replacement and replacement is in accordance with the vehicle and mobile plant replacement programme.

Revenue Implications:

None.

Timescale for Completion:

2022/23.

Capital Cost:

	£	Actual Expenditure including commitments as at end of June 2022 £	Remaining Budget as at end of June 2022 £
Total Approved Budget 2022/23	34,500	0	34,500
ANTICIPATED TOTAL SCHEME COST	34,500		

Progress – Budget Holder Comments:

June 2022: Officers are working up the replacement vehicle specification with some supplier input. Once specified, the replacement vehicle will be ordered. At this stage it is expected that the purchase will be completed in-year.

Community Services Committee – Capital Programme 2022/23

Salthill Depot Garage – Replace roller shutter doors and rewire garage

Service Area: Salthill Depot

Submitted by: Adrian Harper

Brief Description of the Scheme:

The aim of this scheme is to replace the garage roller shutter doors at the Salthill Depot and re-wire the garage.

The garage is the only original building at the Salthill Depot site that has not undertaken improvements since moving there in 1999. The roller shutter doors on the garage have come to the end of their economic life. The wiring in the garage also requires upgrading along with the light fittings. If both these items are not undertaken they will create a burden on the repairs and maintenance budget.

It is proposed that the garage is to be rewired, upgrading the existing light fittings with a more energy efficient fitting and installing electric roller shutter doors to improve the security of the garage.

Revenue Implications:

Reduce breakdown/call out costs = -£800 saving per annum.

Timescale for Completion:

April 2022: Out to tender, June/July 2022: Complete works.

Capital Cost:

	£	Actual Expenditure including commitments as at end of June 2022 £	Remaining Budget as at end of June 2022 £
Total Approved Budget 2022/23	25,000	4,180	20,820
ANTICIPATED TOTAL SCHEME COST	25,000		

Progress – Budget Holder Comments:

June 2022: The roller shutter doors have been installed. The rewire specification is being worked up currently, so quotes can be obtained for the work. At this stage it is expected that the rewire work will be completed in-year.

Community Services Committee – Capital Programme 2022/23

Replacement of Pay and Display Machines

Service Area: Car Parks

Submitted by: Adrian Harper

Brief Description of the Scheme:

The Council takes payment of off-street car parking charges from the motorist either through an annual contract or through a cash payment to the on-site pay and display parking machines. These machines (23 in total on the Council's 19 chargeable sites) currently accept payment by cash or mobile phone. In August 2017, it was resolved to replace three of these with new machines that enable customers to purchase tickets using debit/credit cards. Maintenance issues with the existing machines currently occur infrequently but these are likely to continue to increase as the machines continue to age. The estimated cost of replacing the remaining 20 of the Council's existing machines with the latest model is estimated to cost £123,800.

Revenue Implications:

None.

Timescale for Completion:

8 weeks.

Capital Cost:

	£	Actual Expenditure including commitments as at end of June 2022 £	Remaining Budget as at end of June 2022 £
Total Approved Budget 2022/23	123,800	0	123,800
ANTICIPATED TOTAL SCHEME COST	123,800		

Progress – Budget Holder Comments:

June 2022: The specification of the replacement machines has been worked up based on requirements discussed with the Car Park Working Group. A report on the approach to replacing the machines is included elsewhere on this meeting's agenda. Subject to agreement by members, at this stage it is expected that the scheme will be completed in-year.

Community Services Committee – Capital Programme 2022/23

Clitheroe Town Centre Car Park Scheme

Service Area: Car Parks

Submitted by: Adrian Harper

Budget moved from 2021/22:

The original capital scheme proposal was for the installation of a second car parking deck on the current Chester Avenue car park, with the potential of adding a further 100 car parking spaces and was named "Installation of a Second Parking Deck on Chester Avenue Car Park".

Since then, the option of a second parking deck at Chester Avenue car park is no longer being pursued, given planning issues relating to that site. Therefore, another site option has been considered for Clitheroe town centre car parking.

At the stage of setting the 2021/22 revised estimate capital programme the second site option was still being considered. Given this, there was the possibility of some initial feasibility study spend only in 2021/22. Therefore, in January 2022 this Committee approved the move of the majority of the scheme budget, £1,215,000, to the 2022/23 financial year and the 2021/22 revised estimate for the scheme was reduced to £15,000. This Committee also agreed that the scheme should be renamed "Clitheroe Town Centre Car Park Scheme".

NOTE - This scheme was included in the capital programme on the basis that a feasibility study is undertaken to prove the need for additional car parking spaces, and that this be reported to Policy and Finance Committee for further consideration before the capital scheme and any associated expenditure can go ahead.

Capital Cost:

	£	Actual Expenditure including commitments as at end of June 2022 £	Remaining Budget as at end of June 2022 £
Original Estimate 2022/23	0		
Budget Moved from 2021/22	1,215,000		
Slippage from 2021/22	15,000		
Total Approved Budget 2022/23	1,230,000	0	1,230,000
ANTICIPATED TOTAL SCHEME COST	1,230,000		

Progress – Budget Holder Comments:

June 2022: A review of the need for additional car parking spaces in Clitheroe has been undertaken and the results have been considered by the Car Park Working Group. A report including a recommendation on the next steps for this scheme is included elsewhere on this meeting's agenda, so at this stage it is unclear if the scheme will be completed in 2022/23.

March 2022: There was no initial feasibility spend in 2021/22, but work was on-going on the site assessment. The unspent £15,000 budget will be added to the £1,215,000 budget already moved to 2022/23 on this scheme, to ensure the full scheme budget of £1,230,000 is available in 2022/23.

Community Services Committee – Capital Programme 2022/23

November 2021: The scheme is still at feasibility stage on the second site being considered. A progress report is to be taken to Community Committee in January 2022. Given this, there is the possibility of some initial feasibility study spend only in-year, so it is proposed that the majority of the scheme budget, £1,215,000, is moved to the 2022/23 financial year and the 2021/22 revised estimate for the scheme is reduced to £15,000.

August 2021: Officers are currently looking into the other site option for additional parking, including the site issues which must be considered further before the option is considered in detail by the Car Parking Working Group. Given this, it is unclear whether any expenditure will take place on this scheme in 2021/22.

July 2021: The option of a second parking deck at Chester Avenue is no longer being pursued, given planning issues relating to that site. Officers are now considering another option for additional parking, but this has some site issues which must be considered further before the option is considered in detail by the Car Parking Working Group. Given this, it is unclear whether any expenditure will take place on this scheme in 2021/22.

November 2020: At this stage, officers are considering two options for additional parking, those being Chester Avenue car park and another site in Clitheroe that officers are negotiating with the site owners. Negotiations on the second site were stalled by Covid-19 and officers are currently attempting to re-start these. Once some form of agreement is reached on the second site a feasibility study will be carried out on both sites and submitted to Policy and Finance Committee for consideration before any capital works are planned.

Given the above, the scheme will not take place in 2020/21. It is recommended that the 2020/21 revised estimate for the scheme is reduced to nil and the £1,230,000 scheme budget is moved to the 2021/22 financial year.

July 2020: At this stage, officers are considering two options for additional parking, those being Chester Avenue car park and another site in Clitheroe that officers are negotiating with the site owners. Once some form of agreement is reached on the second site a feasibility study will be carried out on both sites and submitted to Policy and Finance Committee for consideration before any capital works are planned. At this stage, it is unlikely that this scheme will be completed in-year.

Community Services Committee – Capital Programme 2022/23

Mardale Playing Pitches Drainage

Service Area: Ribble Valley Parks

Submitted by: Mark Beveridge

Brief Description of the Scheme:

This scheme is to improve the drainage of the playing pitches at Mardale and is to be funded by the s106 money which the Council has received from the developer for the Dilworth development in Longridge. Mardale playing pitches are well used by local teams. The playing pitches have historically been subject to flooding, resulting in the loss of many games during the winter period. This has a direct impact on the health of the local youngsters involved, as well as creating a backlog of games for all teams using the pitches.

The intention is to let a contract to complete an extensive drainage scheme which will help with the removal of water into a nearby water course. This will make the pitches playable for longer periods during wet weather. The aim would be for work to commence on site in May 2022, because it would not be practical or sensible to try and carry out the extensive groundwork needed for the new scheme during the winter period.

There is one full size pitch, one intermediate, one 9v9 and two 7v7 pitches accommodated at the site.

Revenue Implications:

None.

Timescale for Completion:

Within the year that approval is granted to allocate the funding received.

Capital Cost:

	£	Actual Expenditure including commitments as at end of June 2022 £	Remaining Budget as at end of June 2022 £
Total Approved Budget 2022/23	80,900	460	80,440
ANTICIPATED TOTAL SCHEME COST	80,900		

Progress – Budget Holder Comments:

June 2022: Tenders for this work were expected to be returned by 5 August 2022 and the tender specification requires the work to be completed by the end of September 2022. Officers will provide an update on progress to members at the Committee meeting on 23 August 2022.

Community Services Committee – Capital Programme 2022/23

Play Area Improvements 2021/22

Service Area: Ribble Valley Parks

Submitted by: Mark Beveridge

Brief Description of the Scheme:

The regular Play Area Improvements budget for 2021/22 was £40,000 and £40,740 was spent in 2021/22.

The budget was increased in 2021/22 by £80,600 for work at specific play areas, as follows:

In June 2021 the budget was increased by £62,660 when Policy and Finance Committee approved the following specific improvement work to be funded from s106 contributions:

- £30,000 to be added to the £40,000 budget in the 2020/21 Play Area Improvements budget for an improvement scheme at Kestor Lane play area, Longridge.
- £32,660 for an improvement scheme at the Castle Grounds play area, Clitheroe.

In September 2021 the budget was increased by £17,940 when Policy and Finance Committee approved budget for installation of new equipment at Highfield Road and Highmoor Park play areas. The additional budget was funded by s106 contributions.

These additional specific improvement works were still to be completed at 31 March 2022.

Revenue Implications:

None – Existing service.

Timescale for Completion:

2021/22.

Capital Cost:

	£	Actual Expenditure including commitments as at end of June 2022 £	Remaining Budget as at end of June 2022 £
Original Estimate 2022/23	0		
Slippage from 2021/22	80,600		
Total Approved Budget 2022/23	80,600	62,660	17,940
Actual Expenditure 2021/22	40,740		
ANTICIPATED TOTAL SCHEME COST	121,340		

Community Services Committee – Capital Programme 2022/23**Progress – Budget Holder Comments:**

June 2022: This budget is for specific improvement schemes at Kestor Lane play area and Clitheroe Castle play area and installation of new equipment at Highfield Road and Highmoor Park play areas. The Kestor Lane improvement scheme is also being part-funded by the Play Area Improvements 2020/21 budget. The works on the Kestor Lane and Clitheroe Castle schemes have been ordered from the appointed contractor and at this stage it is expected that the works will be complete by the end of October 2022. Initial tender prices received for the works at Highfield Road and Highmoor Park were higher than the £17,940 budget available for these play areas, so a further round of quotes is to be obtained for installation of a revised set of play equipment to match the budget available. At this stage it is expected that these works will still be completed in-year.

March 2022: £40,740 was spent on the regular in-year play areas improvement works, resulting in a minor £740 overspend. The three specific improvement schemes were put out to competition simultaneously in March 2022, so no work was completed on the schemes in-year.

Contracts will be awarded in May 2022 for the schemes at Kestor Lane and Clitheroe Castle. However, the prices received for the works at Highfield Road and Highmoor Park were higher than the £17,940 budget available for these play areas, so a further round of quotes will be sought for installation of a revised set of play equipment to match the budget available.

November 2021: The Kestor Lane play area and Clitheroe Castle play area improvement schemes and installation of new equipment at Highfield Road and Highmoor Park play areas are being put out to tender in one combined contract. It was planned for the tender process to be progressed before the end of 2021. However, issues with the framework agreement the Council is using mean that this work has been delayed unexpectedly and tenders are expected to be processed in January 2022, with completion of the sites in early 2022, subject to weather conditions.

The rest of the budget was allocated to significant refurbishment works at Proctors Field play area, significant equipment replacement work at Calderstones play area and other in-year routine improvement works across various play areas, based on officer and/or insurance condition surveys. The Proctors Field and Calderstones work is now complete. The remaining budget of £3,061 is for the continuing in-year routine improvement works and it is expected that this budget will be used in 2021/22.

August 2021: £80,600 of this budget is for specific improvement schemes at Kestor Lane play area and Clitheroe Castle play area and installation of new equipment at Highfield Road and Highmoor Park play areas. These schemes are being put out to tender in one combined contract. At this stage it is expected that the work will be put out to tender at the end of October 2021. The current aim is for the schemes to be completed within this financial year, but the actual delivery of the works will be dependent on tender process timescales, preferred contractor availability, speed of equipment supply and the weather over the winter period. Thus, at this stage there is no certainty that the works will be completed in-year.

The rest of the budget, £40,000, was allocated to significant refurbishment works at Proctors Field play area, significant equipment replacement work at Calderstones play area and other in-year routine improvement works across various play areas, based on officer and/or insurance condition surveys. The Proctors Field work is now complete and the work at Calderstones is close to completion. The remaining budget of £8,393 is for the continuing in-year routine improvement works and it is expected that this budget will be used in 2021/22.

July 2021: Some significant equipment replacement and refurbishment works have already been completed or ordered in 2021/22 at Proctors Field and Calderstones play areas and in-year routine improvement works continue. However, there has been no spend to date on the specific improvement schemes at Kestor Lane play area, £30,000, and Clitheroe Castle play area, £32,660. The work on these schemes is being put out to tender and the schemes specification and tender documentation is being worked up by officers currently. The current aim is for the schemes to be completed within this financial year.

The rest of the remaining budget, £8,727, relates to budget planned for in-year routine improvement works across various play areas, based on officer and/or insurance condition surveys. This work will continue in-year and it is expected that the budget will be used in 2021/22.

Community Services Committee – Capital Programme 2022/23

Play Area Improvements 2020/21

Service Area: Ribble Valley Parks

Submitted by: Mark Beveridge

Brief Description of the Scheme:

This £40,000 budget was moved from 2020/21 to 2021/22 to be used to help fund £70,000 of specific improvement works at Kestor Lane play area, Longridge. The rest of the scheme funding, £30,000, is from the 2021/22 Play Area Improvements budget.

These specific improvement works were still to be completed at 31 March 2022.

Revenue Implications:

None – Existing service.

Timescale for Completion:

2020/21.

Capital Cost:

	£	Actual Expenditure including commitments as at end of June 2022 £	Remaining Budget as at end of June 2022 £
Original Estimate 2022/23	0		
Slippage from 2021/22	40,000		
Total Approved Budget 2022/23	40,000	40,000	0
Actual Expenditure 2021/22	0		
ANTICIPATED TOTAL SCHEME COST	40,000		

Progress – Budget Holder Comments:

June 2022: The Kestor Lane scheme is being funded by this £40,000 budget and £30,000 of the Play Area Improvements 21/22 budget. The works on the Kestor Lane scheme have been ordered from the appointed contractor and at this stage it is expected that the work will be complete by the end of October 2022.

March 2022: The scheme was put out to competition in March 2022, so no work was completed on the scheme in-year. The contract will be awarded in May 2022 for the scheme.

November 2021: The scheme is being put out to tender. It was planned for the tender process to be progressed before the end of 2021. However, issues with the framework agreement the Council is using mean that this work has been delayed unexpectedly and tenders are expected to be processed in January 2022, with completion of the sites in early 2022, subject to weather conditions.

Community Services Committee – Capital Programme 2022/23

August 2021: The Kestor Lane scheme, funded by this £40,000 budget and £30,000 of the Play Area Improvements 21/22 budget, is being put out to tender along with some other improvement works. At this stage it is expected that the work will be put out to tender at the end of October 2021. The current aim is for the scheme to be completed within this financial year, but the actual delivery of the works will be dependent on tender process timescales, preferred contractor availability, speed of equipment supply and the weather over the winter period. Thus, at this stage there is no certainty that the works will be completed in-year.

July 2021: There has been no spend to date on the specific improvement scheme at Kestor Lane play area. The work is being put out to tender and the scheme specification and tender documentation is being worked up by officers currently. The current aim is for the scheme to be completed within this financial year.

November 2020: It was initially planned that £12,000 of the 2020/21 play areas budget plus the £28,000 play areas budget moved from 2019/20 in January 2020 was to be spent on a large refurbishment scheme at Kestor Lane play area in Longridge in 2020/21. However, this scheme will not take place this financial year and will need to be moved to 2021/22. This is because the companies we would seek quotes from are still not operating at full capacity due to Covid-19 lockdown periods in-year and staff furlough. This meant getting meaningful quotes from them and then arranging work would have been problematic before the winter period and carrying out groundworks over the winter period is not satisfactory for large play installations.

Given the above, it is recommended that the revised estimate for the Play Area Improvements 2020/21 scheme is reduced to nil and the £40,000 scheme budget is moved to the 2021/22 financial year to fund the Kestor Lane refurbishment. This will still leave £30,830 available from the Play Area Improvements 2019/20 budget to fund other play area improvement works in 2020/21.

July 2020: It was estimated that £12,000 of this 2020/21 budget plus the £28,000 play areas budget moved from 2019/20 was to be spent on a large refurbishment scheme at Kestor Lane play area in Longridge. However, at this stage it is expected the work will need to be moved to 2021/22, because the companies we would seek quotes from are still not operating at full capacity due to Covid-19 and staff furlough. This means getting meaningful quotes from them and then arranging work before the winter period cannot be guaranteed and carrying out groundworks over the winter period is not satisfactory for large play installations.

After taking out the budget set aside for Kestor Lane above, there is £30,830 budget available for other improvement works in 2020/21, being £28,000 from this budget plus £2,830 budget slippage from the Play Area Improvements 2019/20 scheme. Payments so far in 2020/21 are for routine improvement works at play areas in Whalley, Longridge and Ribchester, plus time input from the Amenity Cleansing Manager. Further work in-year will be focussed on routine improvement works, based on officer and/or insurance condition surveys, and some enhanced improvement works. These will be planned from September 2020 onwards.

Community Services Committee – Capital Programme 2022/23

Refurbishment of Bowling Green Café – Castle Grounds

Service Area: Bowling Green Cafe

Submitted by: Mark Beveridge

Brief Description of the Scheme:

The Bowling Green Café and the area around it is an important part of the overall Castle Grounds site. The café is currently in a poor state of repair as a result of vandalism and cannot be let out for business. The path around the bowling green adjacent to the café is also in a poor and dilapidated state.

In March 2021, Policy and Finance Committee approved bringing forward the Refurbishment of Bowling Green Café in Castle Grounds capital scheme from 2023/24 to 2021/22, with a budget of £45,000, so that work could be undertaken promptly to return the café to a state where it can be let for a business to operate from and the area around the café is returned to a condition where many people can enjoy that green space safely.

Some works were still outstanding on the scheme at 31 March 2022. Budget slippage of £2,150 was moved into 2022/23.

Revenue Implications:

Refurbishment allows the café to be let to a new concession holder, providing rental income from 2021/22 onwards.

Timescale for Completion:

By Christmas 2021.

Capital Cost:

	£	Actual Expenditure including commitments as at end of June 2022 £	Remaining Budget as at end of June 2022 £
Original Estimate 2022/23	0		
Slippage from 2021/22	2,150		
Total Approved Budget 2022/23	2,150	102	2,048
Actual Expenditure 2021/22	42,843		
ANTICIPATED TOTAL SCHEME COST	44,993		

Progress – Budget Holder Comments:

June 2022: The estimated cost of the outstanding hand rail works on this scheme is higher than the £2k budget left available. Additional budget funding for the higher cost of the works will be confirmed by the Head of Service before the works are commenced in-year.

Community Services Committee – Capital Programme 2022/23

March 2022: The work on the café and surrounding area was substantially completed in-year and the café has been let. There are still some minor external works to be completed on the café and it is proposed to fit a handrail on the steps adjacent to the café. These works are expected to be completed in Summer 2022, dependent on supply of materials. Slippage of £2,150 into 2022/23 is requested to fund these remaining works.

August 2021: The kitchen works have been agreed with the new café concession holder and have commenced. The kitchen works and other final works are still planned for completion before Christmas 2021.

July 2021: The majority of the scheme work has been completed by July 2021. New kitchen work and some final mainly external works are currently planned for completion before Christmas 2021. The new kitchen work will be undertaken following consultation with the new café concession holder.

Community Services Committee – Capital Programme 2022/23

Edisford Playing Pitches Drainage Works

Service Area: Ribble Valley Parks

Submitted by: Mark Beveridge

Brief Description of the Scheme:

Works planned to improve the drainage of the levelled Edisford grass pitch created from the spoil of the synthetic pitch installation in 2019, namely:

- Installation of drainage to extend the usable time the pitch can be played on in Winter.
- Installation of a cut off drain to prevent surface water run-off onto a nearby path.

This budget is funded by S106 monies.

This scheme was approved in November 2021. Work on the scheme started in 2021/22, but some works were still outstanding at 31 March 2022. Budget slippage of £15,490 was moved into 2022/23.

Revenue Implications:

None identified.

Timescale for Completion:

2021/22 financial year.

Capital Cost:

	£	Actual Expenditure including commitments as at end of June 2022 £	Remaining Budget as at end of June 2022 £
Original Estimate 2022/23	0		
Slippage from 2021/22	15,490		
Total Approved Budget 2022/23	15,490	0	15,490
Actual Expenditure 2021/22	3,286		
ANTICIPATED TOTAL SCHEME COST	18,776		

Progress – Budget Holder Comments:

June 2022: Further works on the cut off drain are required and these are still to be programmed. The main pitch drainage works will be specified and procured once the cut off drain works are completed and the remaining budget available is confirmed. The remaining sum will likely provide for some drainage works but may not cover drainage works for the full pitch. At this stage it is expected that this scheme will be completed in-year.

Community Services Committee – Capital Programme 2022/23

March 2022: Initial work on the cut off drain has been completed in 2021/22 but further works are required on the cut off drain and these are still to be programmed. The main pitch drainage works have not been undertaken yet because these will be specified and procured once the cut off drain works are completed and the remaining budget available is confirmed. The remaining sum will likely provide for some drainage works but may not cover drainage works for the full pitch.

The further work required is expected to be undertaken in 2022/23, but actual dates are to be confirmed, subject to completion of the cut off drain work and availability of contractors and favourable weather conditions for the main pitch drainage works.

November 2021: The main cut off drain is installed, ground works are to be completed around this and pitch work is to be completed when ground conditions improve. The aim is to complete this in early 2022, but this is weather dependent.